

DIRECTOR OF NEXT GENERATION CHILDREN'S MINISTRY
JOB DESCRIPTION

- Position:** Join a dynamic, fun, Christ-centered team to help lead our ministry for children birth to 5th grade
- Schedule:** This position is planned for a 28 hour work week with a flexible schedule.
- Qualities:** Ideal candidate has a heart for children, forms meaningful relationships with people of various ages, self-starter, empowering leader, understands child development and needs, team-player, organized, effective communicator, and fun.
- Qualifications:** Children's ministry experience preferred, however will consider comparable experience in child and family development. Minimum of bachelor's degree preferred but will consider commensurate experience. This is a nonordained position.
- Accountability:** Serves as staff liaison with Children's Ministry Commission. Relates directly to the Senior Pastor/Head of Staff and Personnel Commission for support and accountability.
- Position Overview:** This position will primarily focus on ministry with and to children and families from birth through 5th grade with the following priorities:
- Gospel-centered and Life-shaping Content/Experiences
 - Fostering Genuine Community
 - Leadership Recruitment and Development
 - Engaging Parents as Partners in Ministry
 - Service Opportunities and Service as a Way of Life
- Responsibilities:** Every candidate will bring a unique mix of gifts and passions that will shape the particulars of this position. That notwithstanding, the responsibilities of this position include at least the following:

Children's and Family Ministry

- Work with Children's Commission to define vision and direction, and to set appropriate strategic goals.
 - Collaborate with the Children's Commission to develop and implement appropriate opportunities for children that align with ministry priorities, vision, and direction.
- Current ministry opportunities include:
- Church School

- Family Small Groups
 - Monthly Kid's Ministry Night
 - Monthly Family Ministry Night
 - Vacation Bible School
 - Parent's Night Out
 - Family Fun Nights
- Collaborate with Next Generation Student Ministry on:
 - Family Worship Nights
 - Family Social events
 - Transition from Children's to Youth ministries.
- Recruit, empower and train leaders for children's and family ministry.
- Communicate effectively with families, staff, leaders, congregation, and community about opportunities to serve and/or participate.
- Collaborate with Youth and Adult Discipleship Commissions to explore and develop ways to partner with and resource parents in their own discipleship and discipleship of their children.
- Partner with pastors and Children's Commission to design and implement annual Disciple's Communion experience to help children prepare to receive Communion.
- Work with Children's Commission to determine appropriate curricula.
- Seek opportunities to make connections with Westminster Nursery School staff, students and families.
- Along with pastors, provide care and support to children and families in times of need.
- Coordinate the budget for Children's Ministries with commission oversight.
- Other duties as necessary or assigned by Head of Staff